

Evening Meal Information Form

Randy Sams' Outreach Shelter, Inc.

Information (please print or type)

Name or Organization	
Contact Person	
Address	
City	
State	
ZIP Code	
Telephone (home)	
Telephone (business)	
Fax	
E-Mail	

Basic Information

Traditionally, the evening meal is served at 6:00pm. Your organization is more than welcome to arrive at the Shelter around 5:30pm, or if you would like, we do offer a full-range kitchen if you need to prepare the items for the meal at the Shelter. If you need anything while you are here, please feel free to contact the Front Desk Associate. Because our population changes from day to day, the exact number of people to be served varies. A good estimate of the average number of people we serve daily is 65. You may find it helpful to call the day before, or the day of, to confirm the number of active residents. Additionally, the RSOS provides utensils, paper plates, cups, iced tea (already made), and napkins. Due to the sensitive nature of our population (we do house clients who are diabetic and who have high blood pressure), cooking with as little salt as possible is highly recommended. If you need any ideas on cooking for large numbers, please feel free to contact us at the below listed number Monday through Friday 8am until 4pm.

Purpose and Scope

It is the RSOS's mission to meet the immediate needs of safe temporary lodging and food for the poor and homeless who come into our midst until their return to self-sustained community life. In order to provide complete and nutritious meals, the RSOS depends on gracious volunteers like you! Because we rely so heavily on volunteers, the RSOS strives to keep in constant communication in regards to the feeding schedule. If unforeseen circumstances prevent you or your organization in providing the evening meal, we respectfully request at least 3 days advance notice if possible. Please contact Sheila Wilhite at 903.792.7024 or sheilawilhite@cableone.net if you have any changes or questions. We appreciate all that you do as we continue fulfilling the Lord's mission!

Signature(s)
Date